



Terms: 5¢ Discount/10 Days Net 30 Days

**CREDIT APPLICATION**

Name: \_\_\_\_\_ Spouse \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Development or Delivery Address (if different from above): \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile or Alternate phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ E-mail Invoices & Statements? ( ) Yes ( ) No

Social Security #: \_\_\_\_\_ Drivers License #: \_\_\_\_\_

How long at present address? \_\_\_\_ Yrs. ( ) Own ( ) Rent Previous fuel supplier: \_\_\_\_\_

\*Automatic Delivery? ( ) Yes ( ) No

\*Payment for previous delivery is required before another delivery is scheduled.

Heat hot water with oil? ( ) Yes ( ) No Oil Tank Size: \_\_\_\_\_

Mortgage Holder or Landlord: \_\_\_\_\_

Previous Address if less than 1 year: \_\_\_\_\_

Employer & Occupation: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address: \_\_\_\_\_

Spouse Employer & Occupation: \_\_\_\_\_ Phone#: \_\_\_\_\_

Address: \_\_\_\_\_

Nearest relative & relationship (other than spouse): \_\_\_\_\_

Address: \_\_\_\_\_ Phone#: \_\_\_\_\_

DATE: \_\_\_\_\_ Signature \_\_\_\_\_

\*This application must be returned to our office with an original signature before approval, no faxed copies\*

\*\*Customer will be responsible for any legal or collection fees incurred due to settling delinquent accounts\*\*



Heating Oil                      On & Off Road Diesel Fuel                      Gasoline  
Full Service Heating & Air Conditioning Maintenance, Repairs, Replacements, and Installations

### **Policies & Procedures**

When Hillside makes a delivery to your tank a metered delivery ticket will be left to serve as proof of delivery. If requested the ticket can instead be mailed to your billing address. The ticket shows the name, delivery address, and number of gallons delivered. If there are any questions or concerns about a delivery, please feel free to call our office at 302-738-4144.

### **Oil Delivery Options**

- Automatic delivery: Hillside will monitor your usage and schedule a delivery when your oil level is down to approximately 1/4 of a tank. The delivery estimation is based on your individual use history with our company. New accounts are based on average of similar size homes in your area. The Homeowner should assist in scheduling of the first delivery. Deliveries may not be made if the account has an outstanding balance, or if there is an unsafe condition due to fill, vent, or tank issues.

- Call In or Will Call: If you prefer you may call us to schedule a delivery. Orders are scheduled based on our availability in your area. Hillside's normal delivery days are Monday-Friday from 7am to 5pm. Prices are based on market price and subject to change.

### **Billing Options**

- COD: Pay to driver at the time of delivery. We take cash, Visa, MasterCard, Discover, or check with approval.

- Billing Account: To establish a billing account this application needs to be completed and returned to our office before a delivery is made. After the delivery you will be mailed an invoice at the current billing price. You will have the option to pay in 10 days to receive a 5 cents per gallon discount.

- Budget Billing: You are on a monthly payment plan that is based on your annual oil usage. The budgets are for 12 months and start in July. Budget customers receive the COD price for heating oil. The budget also includes the cost of the insurance plan, if you elect to have an insurance plan with Hillside.

### **Insurance Plans**

Hillside offers insurance plans for your boiler or hot air furnace. The insurance plan includes an annual tune-up and covers the furnace in the event of a breakdown due to normal wear. Please see our Insurance Plan brochure for complete details and information.

**As a full service company, Hillside can also assist you  
with all heating & air conditioning needs.**