



APPLICATION FOR ACCOUNT

Name: _____ Spouse/Partner: _____

Address: _____ City, State, Zip: _____

Development or Delivery Address (if different from above): _____

Phone: _____ Mobile or Alternate Phone: _____

E-mail Address: _____ E-mail Receipts & Statements () Yes () No

How long at present address? ____ Years () Own () Rent Previous fuel supplier: _____

Automatic Delivery? () Yes () No ***Payment source on file required, for payment after deliveries***

Heat hot water with oil? () Yes () No Oil tank size: _____

Method of payment: () Checking/savings account () Credit Card (Visa/MC/Discover)

Bank Name: _____ Routing#: _____ Account#: _____

OR

Credit Card # : _____ Expiration Date: _____ CVV: _____

Billing Name & Address if different from above: _____

Employer & Occupation: _____ Phone#: _____

Address: _____

Spouse/Partner Employer & Occupation: _____ Phone#: _____

Address: _____

Nearest relative & relationship outside of this address: _____

Address: _____ Phone#: _____

DATE: _____ *Signature:* _____

*This application must be returned to our office with an original ink signature before taking effect. *

**Customer will be responsible for any legal or collection fees incurred by Hillside due to settling delinquent accounts. **



Heating Oil

On & Off Road Diesel Fuel

Gasoline

Full Service Fuel Delivery, Heating & Air Conditioning Maintenance, Repairs, Replacements, and Installations

Policies & Procedures

When Hillside makes a delivery to your tank a metered delivery ticket will be left to serve as proof of delivery. If requested the ticket can instead be mailed to your billing address. The ticket shows the name, delivery address, and number of gallons delivered. If there are any questions or concerns about a delivery, please feel free to call our office at 302-738-4144.

Oil Delivery Options

- **Automatic delivery:** Hillside will monitor your usage and schedule a delivery when your oil level is down to approximately 1/4 of a tank. The delivery estimation is based on your individual use history with our company. New accounts are based on average of similar size homes in your area. The Homeowner should assist in scheduling of the first delivery. Deliveries may not be made if the account has an outstanding balance, or if there is an unsafe condition due to fill, vent, or tank issues.
- **Call In or Will Call:** If you prefer you may call us to schedule a delivery. Orders are scheduled based on our availability in your area. Hillside's normal delivery days are Monday- Friday from 7am to 4pm, we do NOT schedule times for delivery of fuel. Routing is done based on logic and efficiency. Prices based on market price and subject to change.

Billing Options

- **COD:** Pay to driver at the time of delivery. We take cash, Visa, MasterCard, Discover, or check with approval.
- **Budget Billing:** You are on a monthly payment plan that is based on your annual oil usage. Our budget program runs year round, for 12 months and start in July. The budget also includes the cost of any maintenance plans, if you elect to have any maintenance plans with Hillside.
- **Payment source required to be kept on file to charge after deliveries are made, or on the 15th of each month if signed up for budget billing.**

As a full service company, Hillside can also assist you with your heating & air conditioning needs.